

INSTITUTE OF SEISMOLOGICAL RESEARCH,
Knowledge Corridor, Raisan, Gandhinagar
Ph-079-66739015/09, www.isr.gujarat.gov.in

Tender Notice: - ISR/XRF/AMC/2018/01

On behalf of the Director General, Institute of Seismological Research (ISR), Raisan, Gandhinagar, bids are invited in sealed covers from reputed vendors, for Annual maintenance contract for XRF XEPOS HE. The bid documents can be downloaded from the website indicated above. Any further clarification(s) or corrigendum(s) shall be communicated through website.

Date:-12/10/2018

Administrative Officer
Institute of Seismological research

RATE CONTRACT NOTICE No. ISR/XRF/AMC/2018/01
Invitation for Bids (IFB)
INSTITUTE OF SEISMOLOGICAL RESEARCH (ISR)
Department of Science & Technology

The Institute of Seismological Research (ISR) invites bids through tendering system from eligible bidders for:

“Tender for AMC of XRF”

Sr. No.	Items Required
1	AMC for XRF XEPOS HE

GENERAL DETAILS OF WORK:

Name of Work	Tender Fee INR (Rs.)
Annual maintenance contract for XRF XEPOS HE	1500

SCHEDULE OF TENDERING:

(i)	Downloading of document end date	<u>12-10-2018@11.00</u> AM
(ii)	Last date for Submission (After verification of submitted documents, tender fee, etc.)	<u>01/11/2018@11.30</u> AM
(iii)	Opening of technical bid, if possible	<u>01/11/2018@12.00</u> PM

2. DOWNLOADING OF TENDER DOCUMENT:

The tender documents for these works are available only in Electronic format which Bidder can download from the website www.isr.gujarat.gov.in. Interested eligible bidders may also obtain further information from Director General, ISR, Gandhinagar, Gujarat from 10.30 to 18.10 hours during working days.

3. SCHEDULE OF TENDERING:

Interested Bidders can view these tender documents online but Bidders who are interested in bidding of these tenders can download tender documents and Bidders who wish to submit their offer shall pay tender fee in form of Account Payee Demand Draft payable at Gandhinagar drawn on any Nationalized Bank in favour of Institute of Seismological Research, Gandhinagar.

4. EMD (Earnest Money Deposit) and Tender Fee should be attached in separate envelope not with Technical bid and Price bid.

- Vender will have to submit the following documents along with bid
- Latest (2017-18) Income Tax return, PAN, GST number/registration.
- Technical bid documents in separate envelope.
- Price bide document in separate envelope.

5. GENERAL INSTRUCTIONS:

1. The cost of tender document will not be refunded under any circumstances.
2. EMD in the form specified in tender document only shall be accepted. EMD of Rs. 3,000 in the form of Cash/DD drawn on nationalized bank in favour of “**Institute of Seismological Research, Gandhinagar**” payable at Gandhinagar should be attached with the tender. Without EMD tender will not be considered. Cash receipt must be attached with the tender
3. The offer shall be valid for 180 days from the last date of receipt of the tender.
4. Tenders without Tender document fees, Earnest Money Deposit (EMD) and which do not fulfill all or any of the condition or submitted incomplete in any respect will be rejected.
5. Not more than one tender for single work shall be submitted by a tenderer. Any individual bidder cannot join more than one joint venture, and bidder can apply. either as individual or as a member of joint venture Company, partnership firm or any other corporate body as the case may be.
6. **Director General reserves the right (i) to change, alter or to waive any technical or commercial terms, conditions and qualification (ii) to reject all the tenders or the lowest or any other tender in part or full without assigning any reason whatsoever (iii) for making changes/relaxation in eligibility criteria at any time (iv) to split the tender and award to more than one tenderer in the interest of public. The tenderers shall have no cause of action or claim against ISR or its offices, employees, successors or assignee for rejection of his tender.**
7. The notice shall form a part of contract document.
8. The tenderers are advised to read carefully the “Instruction” and "Eligibility Criteria" contained in the tender documents.
9. The details of the above notice will be available on website www.isr.gujarat.gov.in
10. All questions relating to this tender shall be governed by the law of India and shall be subject to jurisdiction of court at Gandhinagar.
11. EMD (FDR) DD of tender fee and other documents shall be submitted in person only. EMD Should be valid up to three months.
12. Sales Tax, GST/TIN/PAN registration no. should be mentioned in tender as well as in the bill.
13. Tenderer must give validity of tender for minimum 180 days from the date of price bid opened.
14. Conditions of tender issued by ISR must be duly signed and should be attached with the tender.
15. Tenderer shall have to submit three hard copies (one original + 2 duplicate) of the tender.
16. Tenderer shall have to mention on the cover: **(A) AMC for XRF, (B) Tender for, (C) Opening Date & (D) Name of the tenderer**
17. Conditional tender will not be accepted.
18. Bidder shall have to furnish name of bank, name of branch with address, A/c No., Type of Account, MICR No. and IFSC Code No. of Bank for refund of EMD on separate letter pad page.
19. The evaluation will be done only on the basis of information submitted with the tender.
20. Fresh details if required will have to be submitted.
21. The bidders shall have to furnish their technical & financial details with the tender.
22. If required, original certificate/documents have to be produced by the tenderer at the time of evaluation of tender.
23. Even though the bidder meets the above qualifying criteria, he shall be disqualified if he has made misleading or false representation in the forms, statements and attachments submitted in proof of the qualification requirements and/or record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history or financial failures etc.
24. Tenderer has to check the ISR website for Addendum if any before 48 hours of tender submission date & time. Tenderer who quote tender without attaching tender or the addendum will be rejected.
25. Prices should be quoted in our separate Price Bid format and inclusive of all taxes. At the submission date and time, tenderer who quote the tender without attaching the tender or the addendum will be rejected. I/We fully agree to all the terms, conditions and specifications.

6. IMPORTANT INFORMATION FOR THE TENDERERS

- Tender should be sent by Registered A.D./Speed Post.
- Tender Fee **Rs. 1500.**
- EMD **Rs. 3000.**
- Tender document upload: **12-10-2018.**
- Last Date & Time of submission of Tender: **01-11-2018 at 11.30 AM.**
- Date & Time of opening of Technical Bid: **01-11-2018 at 12.00 PM.**

Tender for: AMC for XRF XEPOS HE

Site: Institute of Seismological Research, Knowledge Corridor, Raisan, Gandhinagar-382009,
Gujarat

A demand draft of Rs. 1500 **for Tender** in favour “**Institute of Seismological Research, Gandhinagar**” payable at Gandhinagar should be attached with the Tender and sealed Tender should be addressed to THE STORE & PURCHASE OFFICER, INSTITUTE OF SEISMOLOGICAL RESEARCH, Knowledge Corridor, RAISAN VILLAGE, GANDHINAGAR – 382009 should be sent so as to reach him before last date and time. Without tender fee, tender will not be considered.

Tenderer's Signature
& Stamp

Administrative Officer
ISR, Gandhinagar

SECTION: I

ELIGIBILITY CRITERIA AND DIFFERENT PARAMETERS FOR TECHNICAL BID QUALIFICATION.

(a) Post Qualification:

1. The determination will take in to account the Bidders financial and technical capabilities necessary to perform the contract. It will be based upon the examination of the documentary evidence of the Bidder's qualifications submitted by the bidder.
2. It will be the Tenderer's responsibility to deposit service tax in the service tax department.

(b) Parameters for Technical Qualifications:

Sr. No.	ISR Requirements	Tenderer Data
1	Tender Fee Rs. 1,500	
2	E.M.D. Rs 3,000	

Tenderer's Signature and Stamp with Date:

SUBMISSION OF TENDER:

- 1.1 The Tenderers shall seal the original and duplicate of the tender in one sealed envelope.
- 1.2 Tenderers are requested to submit the original and duplicate tender documents in two separate sealed envelopes and as per procedure given hereunder:

(A) The Sealed Cover: A (Technical Bid, Tender Fee and EMD Cover)

Containing two sealed covers namely Cover – I and II

(i) Cover – I (EMD and Tender Fee Cover)

It will contain only demand draft payable at Gandhinagar or cash receipt.

(ii) Cover – II (TECHNICAL BID COVER)

It will contain eligibility criteria and technical bid.

(B) The Sealed Cover – B (Price Bid Cover)

It will contain price schedule bid in which the prices are to be quoted by the tenderer. (Price bid should be in a separate cover) No condition will be accepted along with the price bid.

- 1.3 Both the envelopes as mentioned above from the Tender and will be placed in a sealed common Envelope. The envelopes shall indicate the name and address of the Tenderer to enable the Tender to be returned unopened in case it is declared "Late Tender". The outer envelope shall be addressed at the following address by Regd. A.D. Post/Speed Post/Hand Delivery.

To,
Administrative Officer,
Institute of Seismological Research,
Knowledge Corridor, Raisan Village,
Gandhinagar – 382009

2. OPENING OF TENDERS:

- 2.1 The tender will be opened in the office of Institute of Seismological Research, Gandhinagar by Administrative Officer on due date (01-11-2018) at 12.00 PM in the following manner:
- 2.2 At the time of bid opening first tender fee and EMD cover will be opened. Then after only technical bid of all the tenderer's having EMD and tender fee will be opened. After scrutiny of technical bids, the price bid of those tenderer does will be opened who satisfy the eligibility criteria at a later date. The price bid of those tenderer's not satisfying criteria shall be returned to them unopened. The Tenderer's representatives who are present shall sign a register or paper evidencing their attendance.

3. SIGNING OF CONTRACT:

- 3.1 On receipt of the notification of award/order the successful tenderer has to execute the necessary arrangement with the institute as per the prevailing rules and regulations of institute, along with performance/security deposit.
- 3.2 Contract shall be constituted according to and subject to laws of India and State of Gujarat and under the jurisdiction of court of Gujarat at Ahmedabad only.

4. SECURITY DEPOSIT:

- 4.1 On receipt of notification of award from the institute, the successfully tenderer shall furnish 5% security deposit in accordance with the conditions of contract, in the form acceptable to the corporation within 15 days, valid up to xx-xx-2019.
- 4.2 Failure of the successful tenderer to comply with requirement of above clause shall constitute sufficient grounds for the annulment of the award and for the annulment of the award and forfeiture of the EMD, in which event the corporation may make the award to the next lowest evaluated tenderer or call for new tenders.

Tenderer's Signature and Stamp with Date:

(A) CONDITION OF RATE CONTRACT FOR AMC OF XRF XEPOS HE

1. Successful tenderer will have to visit ISR in case of break down within 07 days of the date of order. The work shall have to be completed immediately.
2. The AMC should include upto three (03) visits (inclusive of break down / routine check up / calibration)
3. If the contractor does not complete any of the work as mentioned in the Work Order due to any reason, the payment for the work done will be deducted from the Security Deposit of the AMC contractor.
4. Director General, ISR reserves the right to accept or to reject any tender in part or full without assigning any reason what so ever.
5. The work carried out would be considered successful, only when authorized by ISR's designated in-charge.
6. The rate contract will be valid upto One (01) years from date of contract. It maybe extended for one more year if required.
7. No extra charge other than rate agreed upon would be reimbursed by ISR.

Tenderer's Signature & Stamp

Administrative Officer

ISR, Gandhinagar

Bank Details:

Name of Party/Contractor:

Address:

Telephone No.:

E-mail ID:

PAN No.:

GST no.:

Name of the Bank:

Name of the Branch:

Address:

Account Type:

Type of Account:

MICR No.:

IFSE Code No.:

The information given above is true to the best of my knowledge and belief.

Party's Stamp & Signature

SECTION: III
TECHNICAL SPECIFICATIONS FOR RATE CONTRACT FOR HIRING OF JCB

ISR has a XRF instrument of Model: XEPOS HE of Spectro Ltd. which is used for geochemical analysis. An Annual Maintenance Contract is required for efficient working of the mentioned instrument.

Annual maintenance contract will include upto 3 visits

The visit will include the following –

Cleaning of all internal components and fans

Checking detector resolution

Checking X-ray tube power condition

Performing energy calibration

Calibration of instrument with Certified Reference Materials (CRMs)

The contractor should ensure the efficient and accurate running of the instrument 24 x 7 for round the year irrespective of analytical load.

Validity: The rate contract will be valid upto one (01) year of period since the contract signing. The same can be extended for another year if required.

**Tenderer's Signature
& Stamp**

**Administrative Officer
ISR, Gandhinagar**

PRICE SCHEDULE

Prices must be as per tender specifications. Prices must be including all types of taxes, GST etc.

Sr. No.	Description	Visits	Price inclusive of all taxes (in Rs.)
1	AMC for XRF XEPOS HE	03	
Grand Total (in Rs.)			
Rs. in words			

Tenderer's Signature & Stamp

Administrative Officer

ISR, Gandhinagar